



East Boston Neighborhood Health Center Public Health AmeriCorps Member Service Position Description

Public Health AmeriCorps program is a ground-breaking initiative made possible through partnership between CDC and AmeriCorps. The program supports efforts to build a strong and diverse workforce that is ready to respond to the nation's public health needs.

The East Boston Neighborhood Health Center (EBNHC) is a comprehensive health care organization committed to providing the highest quality, culturally and linguistically sensitive, coordinated health care and social services to every patient, regardless of their ability to pay.

The AmeriCorps opportunities at EBNHC provide an opportunity for members to serve an underserved community while exploring the field of community health including preventative and primary care, disease prevention, education and social determinants of health needs.

Service Position Title: AmeriCorps_Primary Care Connector

Service Description: The AmeriCorps Primary Care Connector (PCC) will have the unique opportunity to make a profound impact on the lives of underserved individuals and families acting as an extension of the clinical team. The PCC will actively engage patients living with complex and/or chronic medical and behavioral health conditions in their care through outreach, education, and engagement in preventative cancer screenings as well as screening patients for Social Determinants of Health needs, identifying appropriate support services and navigating access barriers.

Essential Functions:

Includes a combination of the following

- Complete Social Determinant of Health screenings
- Determine eligibility for community resources.
- Provide assistance to patients identified barriers (ie. language, literacy)to complete forms such as: Disability, DTA benefits, Food assistance, transportation
- Act as a resource for Primary Clinical Care teams for community resource information and educate how to access on internal database
- Track all patient encounters in EPIC medical record system and identified tracking systems
- Close the chronic disease and preventative care gaps through close examination of care gap specific patient lists and review of associated medical charts.
- Use motivational interview skills to determine patients' motivation and confidence to close gaps in care.
- Provide over the phone education about cancer screening options, identify barriers to screening and assist as appropriate with breaking down barriers and scheduling.
- Provide follow up support for patients who are referred for cancer screenings outside of the health center

The East Boston Neighborhood Health Center is an equal opportunity organization and prohibits all forms of discrimination and harassment based on race, color, national origin, gender, age, religion, sexual orientation, disability, gender identity or expression, political affiliation, marital or parental status, pregnancy, reprisal, genetic information. Reasonable accommodations for applications, interviews and service will be provided to all individuals with a permanent or temporary disability.



- Update health maintenance and care gap alerts in EPIC
- Uses MyChart and texting platforms to communicate with patients
- Monitor all cancer screening results (normal, abnormal and incomplete) and initiate follow up.
- Participate in professional development and team trainings to further the understanding of community resources and the intersections of social justice and community health work.
- Participate in planned team community service activities at local Community Based Organizations

Marginal Functions:

- Provide health education on topics such as healthy eating and cancer screenings to patients either one-on-one or in groups
- Develop multilingual patient handouts for education and resource awareness.
- Participate in community events to educate on the importance of cancer screenings and community resources.

Qualifications:

- Must be 18 years or older
- Must be a US Citizen, US National, or Permanent Resident
- Bachelor Degree preferred, Associates Degree considered
- English proficiency
- Ability to verbally communicate in Spanish with ease
- Working knowledge of Microsoft Office products (Excel, Word, Power Point)
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check.

*Eligibility to serve is contingent on the results of this screening

Member Schedule

- Monday – Friday 8:30-5:00
- Follow EBNHC holiday schedule EXCEPT: will serve on Martin Luther King Day
- Occasional weekend hours for special activities

Site location: 10 Gove Street, East Boston MA 02128

Term of Service:

- Full time (average of 35 hours weekly) term of service to complete a minimum of 1700 hours over the course of 11 months.
- Start Date: September 7, 2023
- End Date: July 26, 2024

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Benefits:

- Taxable annual living allowance stipend of \$30,600.00 for term of service. (\$1275.00 paid biweekly)
**Term of service is 1700 hours over 11 months
- Monthly MBTA pass
- Segal AmeriCorps Education Award of \$6,895 for successful completion of the term of service.
- Earn a **Fundamentals in Public Health Certificate** from The Center for Disease Control and AmeriCorps
- Access to hundreds of public health training modules in CDC TRAIN.
- \$100 training allowance
- Healthcare coverage as needed
- Childcare coverage for qualified members
- Student loan forbearance and interest payments for qualified loans
- Service year qualifies towards Public Service Loan Forgiveness program
- Ability to join robust national network of AmeriCorps Alums post service

How to apply:

Please send resume and cover letter to AMERICORPS@ebnhc.org .

In your cover letter, please explain what motivates you to complete a year of serve and any goals you would like to accomplish.

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